

CS-22-112

CONTRACT TRACKING NO.
CM 3325

BOCC CONTRACT APPROVAL FORM
(Request for Contract Preparation)

GENERAL INFORMATION

Requesting Department: OMB/TDC
Contact Person: Marshall Eyerman
Telephone: 904-530-6010 Email: meyerman@nassaucountyfl.com

CONTRACTOR INFORMATION

Name: Fernandina Beach Songwriter Festival, LLC
Address: 23583 Bahama Point Apt 1517 Fernandina Beach FL 32034

Contractor's Administrator Name: Alexandra Maddox Title: Contact person
Telephone: 904-415-0395 Email: Zanmaddox@mac.com

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)

Authorized Signatory Name: Alexandra Maddox Email: Zanmaddox@mac.com

CONTRACT INFORMATION

Contract Name: Songwriters Festival 2023

Description: The Fernandina Beach Songwriter Festival is a new event being organized by three friends already immersed in the music industry but each bringing different perspectives. The Festival will feature at least 12 renowned songwriters, considered some of the best in the business. The songwriters will perform their hit songs and tell the history and stories of the songs.

GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Total Amount of Contract: \$ 5000.00
APPROXIMATE IF NECESSARY

Source of Funds: County State Federal Other _____ Account: 37523552 548350 LCPRJ

Authorized Signatory: Taco Pope

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: Execution to: 1 year thereafter Termination/Cancellation: _____

Status: New Renew Amend# WA/Task Order Supplemental Agreement

How Procured: Exemption Sole Source Single Source ITB RFP RFQ Coop
 Piggyback Quotes Other Sponsorship Agreement

If Processing an Amendment:

Contract #: _____ Increased Amount to Existing Contract: _____

New Contract Dates: _____ to _____ Total or Amended Amount: Continued on next page

CHECKLIST		
<i>Review/Complete before sending contract for final signature</i>		
Requirement	Description	Complete By
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and staff members who have obligations under this contract.	Dept LG
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	Dept LG
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	Dept LG
Competition/Conflicts and Existing Contracts/Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	Dept LG Cnty Atty
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	Cnty Atty
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	Cnty Atty
Term of Contract	Start and end dates of contract are included. Any renewals are included.	Cnty Atty
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	Cnty Atty/Risk
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed in requirements	Dept LG
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	Cnty Atty
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	Cnty Atty
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	Router

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Marshall Eyerman 2/1/2023
 Department Head/Contract Manager Date **GL** 1/31/2023
Russell Johnson 2/2/2023
2. _____
 Procurement Date
3. Chris Lacambra 2/1/2023 **JP**
 Office of Mgmt & Budget Date 1/31/2023
4. Denise C. May 2/3/2023
 County Attorney Date

DJ
2/2/2023

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

5.  2/3/2023
 County Manager Date



SPONSORSHIP AGREEMENT

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS AND FERNANDINA BEACH SONGWRITERS FESTIVAL, LLC

The following shall set forth the agreement ("Agreement") effective on behalf of the Nassau County Board of County Commissioners ("NCBOCC") to be overseen by the Amelia Island Convention and Visitors Bureau ("AICVB") and Fernandina Beach Songwriters Festival, LLC ("FBSF") for the purpose of promoting and conducting the Fernandina Beach Songwriters Festival ("Event").

1. Format & Schedule of Events

The Event will consist of a three-day, multi-venue event to include several artists performing over April 13, 2023, through April 16, 2023, as outlined in the Business Plan ("Exhibit A"). FBSF and AICVB may change the Event dates so long as FBSF and AICVB agree in writing on such change at least two (2) weeks in advance of the Event.

2. AICVB Responsibilities

- a. AICVB will provide an Event posting on www.ameliaisland.com.
- b. AICVB and FBSF shall share responsibility for promoting the Event to residents in and out of Nassau County, Florida.

3. FBSF Responsibilities

- a. FBSF will include the destination Amelia Island logo, as supplied by the AICVB, on printed materials as directed by the AICVB and will reference the Amelia Island Tourist Development Council (AITDC) as a sponsor in press releases and any other media materials as requested. Both parties have the right to approve all materials and releases produced by the other for promotional purposes.
- b. At least one Amelia Island hotel must be promoted on the FBSF website and Event attendees must be encouraged to utilize Amelia Island hotel rooms.
- c. FBSF will obtain all necessary permits, approvals, and venues for the conducting of the Event and related activities.

- d. FBSF is responsible for providing a safe environment for all participants and spectators.
- e. FBSF shall provide a Certificate of Insurance including one million dollars (\$1,000,000) in general liability coverage and listing the NCBOCC and the AICVB as "additional insured" for the Event within five (5) days of Notification of Selection and/or at time of signing this Agreement. Certificates of Insurance and the insurance policies required for this Agreement shall contain a provision that coverage afforded under the policies will not be cancelled or allowed to expire until at least thirty (30) days prior written notice has been given to NCBOCC and AITDC. Certificates of Insurance and the insurance policies required for this Agreement will also include a provision that policies, except Worker's Compensation, are primary and noncontributory to any insurance maintained by the AICVB. All insurers must be authorized to transact insurance business in the State of Florida as provided by Section 624.09(1), Florida Statutes and the most recent Rating Classification/Financial Category of the insurer as published in the latest edition of "Best's Key Rating Guide" (property-Casualty) must be at least A- or above.
- f. A Post Event Report must be submitted by FBSF within forty-five (45) days of the Event.

4. Financial Responsibilities

- a. Through the recommendation of the AITDC and the approval of NCBOCC, the NCBOCC will supply FBSF a sponsorship of Five Thousand Dollars (\$5,000).
- b. The Event sponsorship will be paid in full to FBSF at least two (2) weeks in advance of the Event.
- c. All Event expenses set forth in sub-paragraph a., above, which are in excess of the total sponsorship amount of Five Thousand Dollars (\$5,000), and all other costs associated with the operation of the Event shall be the responsibility of FBSF.

5. Indemnification

FBSF shall indemnify, and hold harmless the NCBOCC, and its officers and employees from damages, losses, liabilities, and costs, including but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of FBSF and other persons employed or utilized by FBSF, in the performance of the Agreement.

6. Compliance with Laws & Regulations

FBSF represents and warrants that it will comply with all applicable state, federal and local laws and regulations relating to operation of the Event.

7. Waivers

No release or waiver of any provision of this Agreement shall be enforceable against or binding upon a party unless in writing and executed by the releasing or waiving party. The failure to insist upon specific performance of any of the agreements, terms, covenants, or conditions of this Agreement shall not be deemed a waiver of any rights or remedies that either party may have, or a waiver of any subsequent courses of actions or claims based upon breach or default of any of such agreements, terms, covenants, and conditions.

8. Relationship of Parties

The parties of this Agreement shall not be deemed joint venturers, agents, or partners of the other for any purpose because of this Agreement or for the transactions contemplated hereby.

9. Term

This Agreement shall commence when fully executed and shall remain in full force and effect until the completion of the Event, or no later than April 17, 2023.

10. Amendments

No provision of this Agreement may be modified, waived, or amended except by a written instrument duly executed by both parties.

11. Impossibility

The performance of this Agreement is subject to any circumstances making it illegal or impossible to manage the Event, including acts of God, war, inclement weather, government regulations, strikes, disaster or curtailment of transportation facilities. The Agreement may be terminated only for any one of the above reasons by written notice from either FBSF or NCBOCC to the other within seven (7) days of learning the basis for termination. If the Event is cancelled for any of the above reasons, any funds provided by NCBOCC to FBSF not expended shall be remitted to the NCBOCC.

12. Governing Law and Venue

The exclusive jurisdiction and venue for any action to interpret and/or enforce the terms of this Agreement shall be in the Fourth Judicial Circuit Court in and for Nassau County, Florida. In the event of a dispute, this Agreement shall be interpreted under Florida Law except its conflict of law's provisions.

13. Non-Disclosure

Except as otherwise expressly required by law, the parties hereto will not publicly announce or otherwise disclose to any third party any term or provision of this Agreement. The provisions of this Agreement shall survive the expiration or termination of this Agreement.

14. Entire Agreement

This Agreement sets forth the final and complete understanding of the parties. It is understood and agreed that there are no other representations with respect to this Agreement and this Agreement supersedes all prior discussions, agreements and understandings relating to this subject matter hereof. It is further agreed that the rights, interests, understandings, agreements, and obligations of the respective parties may not be amended, modified, or supplemented in any respect except by a subsequent written instrument evidencing the express written consent to the parties duly executed.

Please indicate your acceptance of the foregoing terms and conditions by signing and dating the space below and returning one fully executed copy of this Agreement to NCBOCC.

**Nassau County Board of
County Commissioners**



Signature

Taco Pope

Printed Name


County Manager

Title

2/3/2023

Date

Fernandina Beach Songwriters Festival, LLC



Signature

Alexandra Maddox

Printed Name

Attorney Representative

Title

2/3/2023

Date

Amelia Island Convention & Visitors Bureau



Signature

Gil Langley

Printed Name

AICVB

Title

1/31/2023

Date

AMELIA ISLAND

COME MAKE MEMORIES®

Event or Project Sponsorship Funding Application

Please complete the following to be considered for event or project sponsorship funding. Attach additional documentation if needed. Be sure to review the requirements before submitting your application.

Each event or project host/organizer applying for sponsorship will be required to submit this Special Event or Project Sponsorship Application. The annual sponsorship application process shall close on June 30 for consideration of support in the next fiscal year (October 1 through September 30). The application must be submitted to the TDC Managing Director by e-mail (billing@ameliaisland.com) or mailed/hand delivered to 2398 Sadler Road, Suite 200, Amelia Island, FL 32034.

For questions related to completing the application, please email Mariela Murphy at mmurphy@ameliaisland.com or call 904-277-4369.

Name of Event or Project: Fernandina Beach Songwriter Festival
Event or Project Date(s) April 13-16 2023
Event or Project Location(s): Downtown Fernandina Beach
Funding Amount Requesting: \$ 5000.00.
Event or Project Host/Organizer/Applicant: Fernandina Songwriter Festival LLC
Event or Project Host/Organizer/Applicant Address: 23583 Bahama Point
Contact Person: Leah McCarthy Apt 1517
Address: Alexandra Maddox Fernandina Beach FL 32034
 Same as above
Phone: 904 415 0395
Email: ZanMaddox@mac.com

Event or Project Information

Provide names and contact information of all persons, firms, and corporations with a financial interest in the Special Event or Project or participating in the control of the event or project.

Alexandra Maddox 904 556 1759 Zanmaddox@mac.com
 Leah McCarthy 904 415 0395 Capt.spmc@gmail.com
 Tammy King 915 579 5816 TammyKing@comcast.net

Event or Project Sponsorship Funding Requirements:

1. Only one request per event or project.
2. Requests cannot be for more than fifty percent (50%) of total event or project budget.
3. Approval of sponsorships shall be considered as one-time approvals and applicant should not assume that funding is pre-approved for subsequent years or amounts.
4. *A Post Event Summary Report* must be submitted to the TDC forty five (45) days after completion of the event or project.
5. All sponsorship funds must go toward the event or project itself and must not be used to pay commissions, bonuses, or other incentives for fund-raising efforts by staff, volunteers, or other parties.
6. If, for any reason you are unable to purchase an item or service as approved in your application, you must notify the TDC and request to substitute another item or service.
7. Any applicant found guilty of violating, misleading, neglecting or refusing to comply with the application requirements shall be disqualified from submitting any future requests.
8. Sponsorship funds may not be used for political campaigns, political parties, or for lobbying.
9. All events and projects funded shall be conducted in a nondiscriminatory manner and in accordance with local, state, and federal laws, rules and regulations related to nondiscrimination and equal opportunity. Applicant and its event or project shall not discriminate on the grounds of race color, religion, sex, age, national origin, ancestry, marital status, disability, sexual orientation, gender identity or expression, or any other protected category designated by local, state, or federal law. All events and projects funded shall be accessible to persons with disabilities in accordance with the Americans with Disabilities Act and related regulations.
10. If awarded funding, applicant agrees that it will include the Amelia Island logo in advertising, flyers, posters, literature, film/video credits, news releases, printed programs, public broadcasts, promotion, and publicity if requested to do so. Both parties have the right to approve all materials and releases produced by the other for promotional purposes.
11. Any funds granted shall be subject to an audit by the Nassau County Clerk of Court and Comptroller or their authorized representative.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Fernandina Beach Songwriters Festival, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
 Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Apply to accounts established outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
23583 Bahama Point Apartment #1517

Requester's name and address (optional)
Amelia Island Convention & Visitors Bureau

6 City, state, and ZIP code
Fernandina Beach, Florida 32034

1750 S 14th Street, Suite 200

7 List account number(s) here (optional)
Fernandina Beach, FL 32034

Print or type.
See specific instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.
Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[] [] [] - [] [] [] - [] [] [] []
or
Employer identification number
9 2 - 1 2 1 4 7 0 4

Part II Certification

Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 1/24/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:
• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



**Amelia Island
Tourist Development Council
2398 Sadler Rd
Fernandina Beach, FL 32034**

Amelia Island Tourist Development Council,

Thank you for taking the time to consider the business plan and request for sponsorship for the 2023 Fernandina Beach Songwriter Festival. We are hoping the TDC may join us as a sponsor at the Gold Level with a pledge of \$5,000.00. Of course, we will gladly accept any sponsorship donations you may feel appropriate.

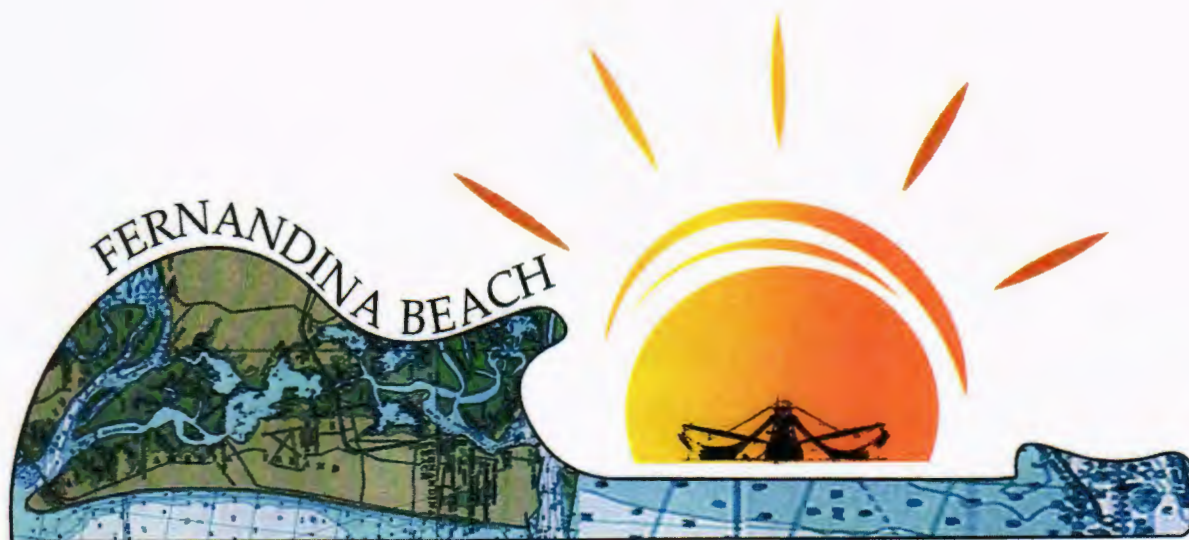
Please find attached the business plan for the Festival. The plan outlines the details of the event, the progress made so, the economic benefit to the community and many other aspects of the Festival.

If you have any questions, please feel free to reach out to Zane Maddox or Sean McCarthy. We would be happy to answer any questions or address any concerns you may have.

Sincerely,

**Tammy Rogers
Sean McCarthy
Zane Maddox**

"EXHIBIT A"



SONGWRITERS FESTIVAL • Amelia Island, FL.

FERNANDINA BEACH SONGWRITERS FESTIVAL On Amelia Island, Florida

Business Plan

April 13-16th, 2023

Contact Information:

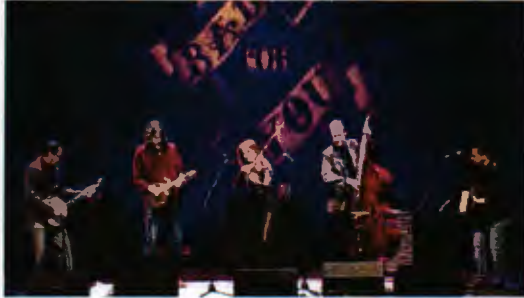
Zan Maddox
(904) 556-1759

zanmaddox@mac.com

Sean McCarthy
(904) 415-0395

Capt.spmc@gmail.com

FERNANDINA BEACH SONGWRITERS FESTIVAL SUMMARY



Songwriter festivals have become increasingly popular over the last few years due to the intimate nature of the performances. Music lovers are seeking more intimate and personal music experiences. Attendees at songwriter festivals are immersed in the history of the songs and can interact with the artists in a way large concerts can not provide.

Songwriter festivals offer the perfect interactive experience for music lovers of all ages.

The Fernandina Beach Songwriter Festival is a new event being organized by three friends already immersed in the music industry but each bringing different perspectives. The Festival will feature at least 12 renowned songwriters, considered some of the best in the business. The songwriters will perform their hit songs and tell the history and stories of the songs.

The Fernandina Beach Songwriter Festival is founded and organized by Tammy Rogers, Sean McCarthy and Alexandra Maddox. All three have experience in the music industry and event organization.

As of July 1st, 2022, the artists have been booked, a large block of hotel rooms reserved and the venues secured. The sound technicians have been confirmed and marketing will begin in the next few months.

The Festival will generate income from ticket sales, merchandise sales, corporate sponsors and concession sales. The Festival will be financially beneficial to Nassau County. After speaking with other festival organizers in similar sized communities, we are expecting an attendance rate of approximately 2500 with around 75% traveling from out of town for the first year. We expect most attendees to be traveling by car, staying in local hotels, eating and drinking at local restaurants and spending money at tourist destinations. We will be focusing the marketing campaign to areas located within a days drive of Amelia Island.

The Organizers intend to make the The Fernandina Beach Songwriter Festival an annual event. As the Festival becomes more established and well known, we will bring in more songwriters, add more venues and increase the attendance. The ultimate goal is to make the Fernandina Beach Songwriters Festival a Nationally known and attended annual event.

FESTIVAL SCHEDULE:

The Fernandina Beach Songwriters Festival will be held in Historic Fernandina Beach, Florida April 13th-16th, 2023.

The artists will arrive Thursday April 13th to a VIP check-in experience where volunteers will act as their point of contact for the Festival. After checking in, the artists will have the night free to explore the Island and local businesses. We will be providing the Artists with welcome packets that include information and coupons for the Islands attractions, restaurants and bars, shopping and spa options.

The Festival will officially kick off Friday April 14th. The artists will each be playing two -2 hour performances. Venues will be providing local music acts between the scheduled performances to keep attendees entertained. Friday night will end with the Green Turtle hosting the up and coming Nashville band Troubadour Blue.

On Saturday April 15th, the Artists will play two - 2 hour performances. There is an option for a private ticketed event at PJD's featuring multiple Artists with a maximum of 35 attendees. Special guest artists will also be sitting in. This show will allow an even more up close and very personal experience with the songwriters. Ticket holders will have the opportunity to meet the Artists, have autographs and photos taken and hear personal stories directly from the songwriters themselves. There will also be a late night jam session for any Artists wanting to continue playing together. This will be a casual event where attendees will be able to sit and watch these talented musicians enjoying what they love in an uncensored, free for all, jam session.

Sunday April 16th, the festival will officially close. The final event will be a ticketed event on the Amelia River Cruise boat the Bald Eagle. This special show will take place on a two hour boat cruise that will take passengers to Cumberland Island to hopefully see the wild horses while listening to the show. A limited number of tickets will be sold. This will be another interactive event with the songwriters and special guests artists also sitting in.

**EXAMPLE FESTIVAL SCHEDULE:
(Location and Times May Vary)**

THURSDAY APRIL 13, 2023:

Artist Arrivals
VIP check-in @ PJD's 4pm-8pm

FRIDAY APRIL 14, 2023:

<u>MUSIC LINEUP:</u>	<u>VENUE</u>	<u>ARTISTS</u>
2pm-4pm	LOCAL MUSIC:	TBD
4pm-6pm	PJD'S	
4pm-6pm	GREEN TURTLE	
4pm-6pm	MOCAMA	
6pm-8pm	PJD'S	
6pm-8pm	MOCAMA	
6pm-8pm	GREEN TURTLE	
8pm	GREEN TURTLE	TROUBADOUR BLUE

SATURDAY APRIL 15, 2023

<u>MUSIC LINEUP:</u>	<u>VENUE</u>	<u>ARTISTS</u>
12pm-2pm	LOCAL MUSIC:	TBD
2pm-4pm	PJD'S	
2pm-4pm	GREEN TURTLE	
2pm-4pm	MOCAMA	
4pm-6pm	LOCAL MUSIC	
6pm-8pm	PJD'S (TICKETED EVENT)	
6pm-8pm	MOCAMA	
6pm-8pm	GREEN TURTLE	

LATE NIGHT JAM SESSION @ PJD'S

SUNDAY APRIL 16, 2023

AMELIA RIVER CRUISE BOAT TRIP (Ticketed Event)

THE ORGANIZERS



TAMMY ROGERS:

As a co-founder of the GRAMMY-winning super group The SteelDrivers, Rogers has solidified a unique sound that resonates around the globe. She is one of the most in-demand players and has toured with some of the hottest acts on the road. From Trisha Yearwood and Patty Loveless, Emmy Lou Harris to Buddy Miller, Rogers found herself playing from coast-to-coast, as well as performing on numerous TV shows and developing a solid session player reputation for various platinum-selling artists.

Prior to co-founding The SteelDrivers with Chris Stapleton, Mike Henderson, Mike Fleming and Richard Bailey; Rogers had a flourishing career when she released her debut in 1995 *In The Red*, a self-titled album in 1996 and the 1999 *Speed of Love*. All of these accented her studio session work while launching a critically acclaimed label with Nashville veterans Kieran Kane, Kevin Welch and Harry Stinson. The ground-breaking label Dead Reckoning paved the way for what is now universally known as 'Americana Music.'

Since the band's inception, it has amassed two GRAMMY award nominations in the "Best Country Performance by a Duo or Group with Vocals," and two nods for "Best Bluegrass Album," finally winning the Bluegrass Grammy in 2015 for *The Muscle Shoals Recordings*. As one of bluegrass' top-selling artists and touring acts, the band continues to tour over 70 shows a year and appears on various prestigious shows on radio and TV.

With no sign of slowing down, Rogers joined her frequent co-writing friend, Thomm Jutz, another award-winning artist/songwriter with this 2022 release *Surely Will Be Singing*, paying homage to her Appalachian roots. She will be touring with Thomm in 2022 while not on the road with The SteelDrivers. Jutz and Rogers have co-written numerous songs featured on both Jutz and The SteelDrivers releases, including the recent number one – "I Choose You," a love song that is quickly becoming one of the most requested first dance songs at weddings around the world.

The list goes on for the East Tennessee native's accomplishments, but what she is most proud of is the production and development of the new trio Troubadour Blue. Rogers is married to guitar player royalty Jeff King, who is currently on tour with Brooks and Dunn and Reba McEntire.



SEAN McCARTHY:

Hailing from Fernandina Beach, Florida, Sean McCarthy – Nashville recording artist, songwriter, acoustic guitarist and lead vocalist fronts southern coastal group Sean McCarthy Band. The band's music is a rich blend of Country, Bluegrass, Folk, Trop Rock and Americana (or Trop-i-cana as Sean calls it.) Rounding out the band is pedal steel player Olin "Hotshot" Carter, lead guitarist Marcus Carter, bass player Ernie Ealum and percussionist Daniel Daly.

The band has garnered attention playing entertainment venues and festivals throughout the South East region including the wildly popular Sing Out Loud Festival. And more recently on popular digital platforms featuring Sean McCarthy Band's very own "Corona Sessions" an intimate, at-home concert series developed to create connections during the 2020 Coronavirus Pandemic.

On September 20, 2019, Sean McCarthy Band released 'Last House On The Beach,' the band's newest album on Skinny Water Records. Produced by Sean McCarthy and John Gould and recorded at Key of Sea Studios, Fernandina Beach, FL. 'Last House On The Beach' is what the band calls a "personal record about things that matter to us, our relationships with the people we love and the struggles and celebrations of life."



ALEXANDRA (Zan) MADDOX:

Zan Maddox, the non-musician, was born and raised in Jacksonville, Fl. and has been visiting the Island since childhood. She earned her Bachelor degree in Environmental Science from the University of North Carolina at Asheville. She then went on to earn a J.D. from Florida State University College of Law. Her years of law practice focused on business law and contracts, homeowner and condominium association law, trademark and intellectual property issues and family law mediation.

Zan has owned and operated several businesses over the years. Currently she co-owns and operates PJD's Beer and Wine Garden. PJD's is a craft beer bar that hosts live music acts four to five days a week. She is also the organizer of the annual Historic Downtown Fernandina Beach Black Friday Pajama Party. This annual event brings in attendees from all over Northeast Florida and has become mainstay of annual Fernandina events.

In her free time, Zan is an avid music lover traveling all over the country to see live music. She is a die hard Grateful Dead fan and bluegrass lover. Her knowledge of the legal and logistics aspects of the music industry along with her love for music will be a great benefit to the Fernandina Beach Songwriter Festival.

AMELIA ISLAND / FERNANDINA BEACH, FLORIDA



Amelia Island is a beautiful barrier island located just North of Jacksonville, Fl. The Island boasts 13 miles of pristine beaches, vast history of pirates and smuggling, a Civil War era fort, a historic lighthouse and plenty of shopping, golfing and world class resorts and restaurants.

The Timucuan Indians were the original inhabitants of Amelia Island. The tall proud people peacefully lived on the Island until French explorer Jean Ribault claimed the Island on behalf of France in 1562. In 1702, the British soldier James Oglethorpe, took control of the Island and officially named it Amelia after King George's daughter Princess Amelia. In total, 8 flags have flown over Amelia Island, making it the only place in the Nation that has been under the control of 8 different flags, hence the nickname "Isle of Eight flags". The Island is truly one-of-a-kind.

On the South end of Amelia Island, attendees will find pristine beaches, two world class resorts, spas, fine dining restaurants and numerous golf courses.



On the Northern end of Amelia Island, attendees will find Historic Downtown of Fernandina Beach, the birthplace of the modern shrimping industry. Time in between performances can be spent shopping, enjoying numerous restaurants, bars, visiting museums and art galleries. Attendees can stroll along

quaint streets lined with historic victorian homes and end the day watching the sunset over the marina. The beauty of the Island is unmatched.



MARKETING

The marketing campaign for the Festival is set to being in early Fall. In addition, to utilizing all the contacts of the three organizers, the Festival will also be working with Jules Wortman president and CEO of Wortman Works Media & Marketing based in Nashville, Tennessee.

Wortman is a veteran public relations and marketing strategist who has developed a number of national and international campaigns for record labels, brands, commercial developments, authors, music, sports entertainment, special events and many others.

Her career path has included stops as a senior executive at major record labels, including Warner Bros. Records, MCA/Universal and Atlantic Records, as well as a at top professional wrestling organization seen in over 100 countries each week on various networks.

Her clients include or have included lifestyle brands Salt Life, Redneck Riviera, Swisher Sweets, Chevrolet (GM), Country Music Television (CMT), Warner Bros. Records, Universal Music, Sony Music, The GMA Dove Awards, The ACA Awards on Fox TV, Time Life Music, TNA Entertainment, Red Light Management, Tim McGraw, Faith Hill, Blake Shelton, Deana Carter, Big & Rich, Billy Ray Cyrus, Kid Rock, The Charlie Daniels Band and many others. She currently manages The SteelDrivers, a GRAMMY® winning super group on Rounder Records.

Wortman is a recognized as an expert in her field. She often serves as a respected voice in the media, having been profiled on CNN, GAC, CMT, Billboard magazine and other outlets as an authority on the entertainment space and media relations. She also serves as an adjunct professor at Belmont University in Nashville.

MARKETING PLAN AND DEMOGRAPHICS

Our marketing efforts will be focused on southeastern states within a days drive of Amelia Island. In addition to marketing locally, our marketing will initially target attendees from the following cities:

- * Nashville, Tn.
- * Atlanta, Ga.
- * Charlotte, NC.
- * Savannah, Ga.
- * Charleston, Sc.
- * Asheville, NC.
- * Orlando and Jacksonville, Fl.

The majority of our marketing will be targeted social media campaigns through Facebook and Instagram. We will target our campaign to the southeastern states and a 25 and older age demographic. We will also be taking out print ads in magazines such as Garden & Gun, Southern Living and industry magazines marketing to our target demographics.

Posters and print campaigns will be distributed to bars and music venues that appeal to our target audience within the target cities. Local (Fernandina and Jacksonville) advertising will be done through print ads in local papers, posters and tv appearances.

We are hoping to work with industry giants such as BMI, SESAC, ASCAP and NSAI to promote and sponsor the Festival.

The Festival website, Facebook and Instagram pages are in the process of being developed. Hopefully, all three should be up and running in the next few weeks.

We will also be working with other songwriter festival organizers to spread the word.

PROJECTED BUDGET:

EXPENSES:

Artists Compensation:	\$ 12,000.00	
Sound Technicians:	\$ 4,000.00	
Artists Hotel Rooms:	\$ 4,000.00	
Advertising	\$ 5,000.00	Requested Sponsorship from the AITDC
Merchandise	\$ 3,000.00	
Administrative Expenses	\$ 2,000.00	
Total Projected Expenses:	\$30,000.00	

PROJECTED INCOME SOURCES:

- * Merchandise Sales
- * Ticket Sales
- * Corporate and Individual Sponsorships

RESOLUTION NO. 2022- 154

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, AUTHORIZING THE USE OF TOURIST DEVELOPMENT TAX DOLLARS TO ENGAGE, OR SPONSOR, AMELIA ISLAND CHAMBER MUSIC FESTIVAL, AMELIA ISLAND DANCE FESTIVAL, ENDLESS SUMMER RIDE (NFL BIKE CLUB), ISLAND HOP AND SONGWRITERS FESTIVAL; FINDING THE STRATEGIC PLAN AND USE OF TOURIST DEVELOPMENT TAX DOLLARS WILL ENHANCE VISITOR EXPERIENCES, PROMOTE TOURISM ON AMELIA ISLAND, IN NASSAU COUNTY, AND IN THE STATE OF FLORIDA, AND GROW THE TOURISM MARKET; PROVIDING CERTAIN LEGISLATIVE FINDINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Tourism is a critical component of the Nassau County economy generating over \$850 million in economic impact; supports 1 in 4 jobs; and contributes 36% of all sales taxes collected; and,

WHEREAS, the Board of County Commissioners (BOCC) is authorized under Section 125.0104, Florida Statutes, to perform those acts, including the expenditure of Local Option Tourist Development Act Tax monies for (1) the marketing of Amelia Island tourism; (2) to increase Tourism Development Tax, herein referred to as the "TDT", revenues; (3) to increase Local Optional Sales Tax revenues; (4) to increase gas revenues; (5) to increase job growth; all of which further the public good for the people of Nassau County, and as such is in the best interest of Nassau County; and

WHEREAS, the BOCC has by Ordinance No. 88-31, as amended by Ordinance No. 89-8, established the Amelia Island Tourist Development Council (AITDC), adopted a strategic tourism plan; has levied and imposed a two percent (2%) Tourist Development Tax Development Plan for the use of funds derived from such tax; and pursuant to Florida Statutes and the recommendation of the AITDC, the BOCC, in Ordinance No. 2008-16 increased the TDT to three percent (3%); and in Ordinance No. 2010-02 increased the TDT to four percent (4%); and in Ordinance No. 2018-16 increased the TDT to five percent (5%); and

WHEREAS, the AITDC is an advisory board to the BOCC as provided for in Section 125.0104; and

WHEREAS, the funds received by the County from the TDT are restricted tax funds and the expenditure of those funds shall comply with Ordinance No. 88-31, as amended, and Ordinance No. 89-8, as amended, and Florida Statutes and the Florida Administrative Code, and AITDC Policies as approved by the BOCC; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC may engage or sponsor county tourism promotion agencies and has determined that, based on the recommendation of the AITDC, the BOCC shall contract with the Amelia Island Convention and Visitors Bureau (AICVB); and

WHEREAS, the AICVB performs tasks recommended by the AITDC and approved by the BOCC in its capacity of administration and research; and

WHEREAS, the BOCC, based upon the recommendation of the AITDC on August 1, 2022 by execution of AITDC Resolution No. 2022-151 attached hereto as Exhibit "A", finds that the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Summer Ride (NFL Bike Club), Island Hop and Songwriters Festival is tourism-related and assists in the development of a County-wide Tourism Strategy and Destination Development Strategic Plan; and

WHEREAS, the utilization of TDT dollars to fund new and enhanced products and events is an integral aspect of successful tourism development in Nassau County, Florida; and

NOW, THEREFORE, BE IT RESOVLED by the BOCC, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by reference.

SECTION 2. USE OF TOURIST DEVELOPMENT TAX DOLLARS.

- a. The BOCC authorizes the use of TDT dollars for the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Sumer Ride (NFL Bike Club), Island Hop and Songwriters Festival as means to promote tourism in Nassau County, Florida.
- b. The BOCC finds that the use of TDT dollars for the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Summer Ride (NFL Bike Club), Island Hop and Songwriters Festival is consistent with Section 125.0104, Florida Statutes and with local Ordinances 88-31, as amended, and 89-8, as amended.
- c. The BOCC approved the appointment of the AICVB to manage the events as provided for in the Agreement (CM2698) between the AICVB and the BOCC, fully executed on July 8, 2019, and utilize such resources necessary for success as recommended by the AITDC and approved by the BOCC.
- d. The recommended amounts of TDT dollars to fund or sponsor the events is as follows:
 - 1. Amelia Island Chamber Music Festival - \$25,000
 - 2. Amelia Island Dance Festival - \$10,000
 - 3. Endless Summer Ride (NFL Bike Club) - \$4,600
 - 4. Island Hop - \$10,000
 - 5. Songwriters Festival - \$5,000

Such amounts, pursuant to Ordinance 88-31, as amended, shall be funded from the AITDC budget.

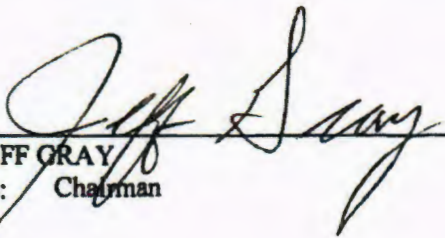
Resolution 2022-154

SECTION 3. SCOPE. The BOCC approves the engagement or sponsorship of the events referenced herein and further depicted in Exhibit "A".

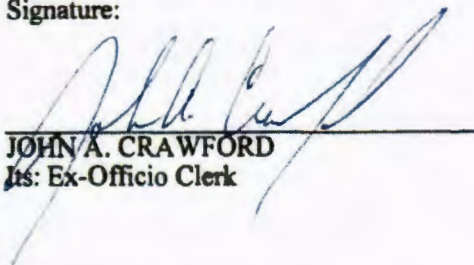
SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DULY ADOPTED this 3rd day of August, 2022.

**BOARD OF COUNTY COMMISSIONERS OF
NASSAU COUNTY, FLORIDA**


JEFF GRAY
Its: Chairman

Attest as to Chairman's
Signature:


JOHN A. CRAWFORD
Its: Ex-Officio Clerk

Approved as to form by the
Nassau County Attorney:

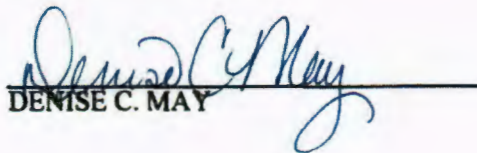

DENISE C. MAY

EXHIBIT "A"

AITDC RESOLUTION NO. 2022-151

AITDC RESOLUTION NO. 2022-151

A RESOLUTION OF THE AMELIA ISLAND TOURIST DEVELOPMENT COUNCIL OF NASSAU COUNTY, FLORIDA RECOMMENDING TO THE BOARD OF COUNTY COMMISSIONERS THE ENGAGEMENT OR SPONSORSHIP OF AMELIA ISLAND CHAMBER MUSIC FESTIVAL, AMELIA ISLAND DANCE FESTIVAL, ENDLESS SUMMER RIDE (NFL BIKE CLUB), ISLAND HOP AND SONGWRITERS FESTIVAL; FINDING THE STRATEGIC PLAN AND USE OF TOURIST DEVELOPMENT TAX DOLLARS WILL ENHANCE VISITOR EXPERIENCES, PROMOTE TOURISM ON AMELIA ISLAND, IN NASSAU COUNTY, AND IN THE STATE OF FLORIDA, AND GROW THE TOURISM MARKET; PROVIDING CERTAIN LEGISLATIVE FINDINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Tourism is a critical component of the Nassau County economy generating over \$850 million in economic impact; supports 1 in 4 jobs; and contributes 36% of all sales taxes collected; and

WHEREAS, the Board of County Commissioners (BOCC) is authorized under Section 125.0104, Florida Statute, to perform those acts, including the expenditure of Local Option Tourist Development Act Tax monies for (1) the marketing of Amelia Island tourism; (2) to increase Tourism Development Tax, herein referred to as the "TDT", revenues; (3) to increase Local Optional Sales Tax revenues; (4) to increase gas revenues; (5) to increase job growth; all of which further the public good for the people of Nassau County, and as such is in the best interest of Nassau County; and

WHEREAS, the BOCC has by Ordinance No. 88-31, as amended by Ordinance No. 89-8, established the Amelia Island Tourist Development Council (AITDC), adopted a strategic tourism plan; has levied and imposed a two percent (2%) Tourist Development Tax Development Plan for the use of funds derived from such tax; and pursuant to Florida Statutes and the recommendation of the AITDC, the BOCC, in Ordinance No. 2008-16 increased the TDT to three percent (3%); and in Ordinance No. 2010-02 increased the TDT to four percent (4%); and in Ordinance No. 2018-16 increased the TDT to five percent (5%); and

WHEREAS, the AITDC is an advisory board to the BOCC as provided for in Section 125.0104, Florida Statutes; and

WHEREAS, the funds received by the County from the TDT are restricted tax funds and the expenditure of those funds shall comply with Ordinance No. 88-31, as amended, and Ordinance No. 89-8, as amended, and Florida Statutes and the Florida Administrative Code, and AITDC Policies as approved by the BOCC; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC may engage or sponsor county tourism promotion agencies and has determined that, based on the recommendation of the AITDC, the BOCC shall contract with the Amelia Island Convention and Visitors Bureau (AICVB); and

WHEREAS, the AICVB performs tasks recommended by the AITDC and approved by the BOCC in its capacity of administration and research; and

WHEREAS, the AITDC, based upon the recommendation of the AICVB, finds that the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Summer Ride (NFL Bike Club), Island Hop and Songwriters Festival, as further depicted in Exhibit "A" attached hereto, is tourism-related and assists in the promotion thereof; and

WHEREAS, the utilization of TDT dollars to fund new and enhanced products and events is an integral aspect of successful tourism development in Nassau County, Florida.

NOW, THEREFORE, BE IT RESOLVED by the AITDC, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by reference.

SECTION 2. USE OF TOURIST DEVELOPMENT TAX DOLLARS.

- a. The AITDC recommends that the BOCC utilize TDT dollars for the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Summer Ride (NFL Bike Club), Island Hop and Songwriters Festival, as further depicted in Exhibit "A" attached hereto, as means to promote tourism in Nassau County, Florida.
- b. The AITDC finds that the use of TDT dollars for the engagement or sponsorship of Amelia Island Chamber Music Festival, Amelia Island Dance Festival, Endless Summer Ride (NFL Bike Club), Island Hop and Songwriters Festival, as further depicted in Exhibit "A" attached hereto, is consistent with Section 125.0104, Florida Statutes and with local Ordinances 88-31, as amended, and Ordinance 89-8, as amended.
- c. The AITDC recommends appointment of the AICVB to manage the events as provided for in the Agreement (CM2698) between the AICVB and the BOCC, fully executed on July 8, 2019, and utilize such resources necessary for success as recommended by the AITDC and approved by the BOCC.

d. The recommended amounts of TDT dollars needed to fund or sponsor the events, as further depicted in Exhibit "A", is as follows:

- 1. Amelia Island Chamber Music Festival - \$25,000
- 2. Amelia Island Dance Festival - \$10,000
- 3. Endless Summer Ride (NFL Bike Club) - \$4,600
- 4. Island Hop - \$10,000
- 5. Songwriters Festival - \$5,000

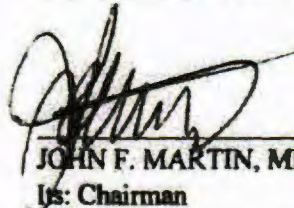
Such amounts, pursuant to Ordinance 88-31, as amended, shall be funded from the AITDC budget.

SECTION 3. SCOPE. The AITDC recommends the BOCC approve the engagement or sponsorship of the events referenced herein and further depicted in Exhibit "A".

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DULLY ADOPTED this 1st day of August, 2022.

**AMELIA ISLAND TOURIST DEVELOPMENT
COUNCIL OF NASSAU COUNTY, FLORIDA**

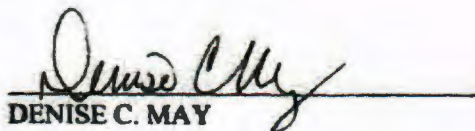


JOHN F. MARTIN, MBA

Its: Chairman

Date: August 1, 2022

Approved as to form by the
Nassau County Attorney:


DENISE C. MAY

Event Funding

	Amount Req	Fiscal Year	Category	Details
AI Chamber Music Festival	\$25,000	'23	Supported	Requesting historical support for Superstar. Ukrainian Symphony
AI Dance Festival	\$10,000	'22	Supported	New support request
Endless Summer Ride (NFL Bike Club)	\$4,600	'22	Marketed	Requesting same support from '19
Island Hop	\$10,000	'22	Supported	Requesting same support
Songwriters Festival	\$5,000	'23	Supported	New event

Exhibit "A"

Requests as of 7/7




Certificate Of Completion

Envelope Id: 090D29DE375948A79884DC77DF0CFECD	Status: Completed
Subject: Complete with DocuSign: CM3325 Fernandina Beach Songwriters Festival Sponsorship.pdf	
Source Envelope:	
Document Pages: 29	Signatures: 8
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Tracy Poore
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	tpoore@nassaucountyfl.com
	IP Address: 50.238.237.26

Record Tracking

Status: Original	Holder: Tracy Poore	Location: DocuSign
1/31/2023 4:07:03 PM	tpoore@nassaucountyfl.com	

Signer Events

Signer Events	Signature	Timestamp
Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 1/31/2023 4:13:42 PM Viewed: 1/31/2023 4:15:07 PM Signed: 1/31/2023 4:15:18 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Gil Langley glangley@ameliaisland.com Amelia Island CVB Security Level: Email, Account Authentication (None)		Sent: 1/31/2023 4:15:23 PM Viewed: 1/31/2023 6:20:22 PM Signed: 1/31/2023 6:20:41 PM
	Signature Adoption: Pre-selected Style Using IP Address: 107.72.178.201 Signed using mobile	

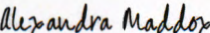

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Marshall Eyerman MEyerman@nassaucountyfl.com Assistant County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 1/31/2023 6:20:47 PM Viewed: 2/1/2023 8:14:36 AM Signed: 2/1/2023 8:15:49 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 2/1/2023 8:15:56 AM Viewed: 2/1/2023 11:36:59 AM Signed: 2/1/2023 11:37:05 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/1/2023 11:37:12 AM Viewed: 2/2/2023 9:04:47 AM Signed: 2/2/2023 9:04:54 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/2/2023 9:05:02 AM Viewed: 2/2/2023 2:51:04 PM Signed: 2/2/2023 2:52:57 PM</p>
<p>Alexandra Maddox zanmaddox@mac.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 71.85.104.63</p>	<p>Sent: 2/2/2023 2:53:05 PM Viewed: 2/3/2023 10:12:40 AM Signed: 2/3/2023 10:13:32 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/3/2023 10:12:40 AM ID: fe2ee829-5b94-4196-94e3-bad22e25a7a8</p>		
<p>Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/3/2023 10:13:39 AM Viewed: 2/3/2023 10:52:25 AM Signed: 2/3/2023 10:52:33 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 2/3/2023 10:52:40 AM Viewed: 2/3/2023 11:00:03 AM Signed: 2/3/2023 11:00:09 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/3/2023 11:00:16 AM Viewed: 2/3/2023 11:14:30 AM
AICVB billing@ameliaisland.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/3/2023 11:00:21 AM
Linda Van Haren lvanharen@ameliaisland.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/3/2023 11:00:26 AM Viewed: 2/3/2023 11:17:28 AM

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/31/2023 4:13:42 PM
Certified Delivered	Security Checked	2/3/2023 11:00:03 AM
Signing Complete	Security Checked	2/3/2023 11:00:09 AM
Completed	Security Checked	2/3/2023 11:00:26 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.